

About Dragonfly

Founded in 2015 by Dr. Tyler Jacks, head of the Koch Institute at MIT, Dr. David Raulet, one of the world's leading experts in Natural Killer (NK) cell biology, and Bill Haney, a longtime tech entrepreneur and investor, Dragonfly Therapeutics was launched to harness the power of the immune system to provide breakthrough treatments for patients – especially in areas where there are no effective treatments, today. The company develops novel first-in-class therapeutics designed to harness Natural Killer cells and other cells of the innate immune system which can provide direct killing of disease promoting cell types, and provide a unique therapeutic window beyond current therapies for treatment of cancer and chronic inflammatory diseases.

Our mission is to revolutionize disease treatment by inventing natural killer cell-based therapies for vastly improved patient outcomes. We believe in a small team with a big impact.

Laboratory Operations Manager/Sr. Manager

Dragonfly is seeking an experienced and highly motivated Lab Operations Manager to support our newly-established team in Copenhagen, DK. The successful candidate is independent, goal-oriented, nimble, flexible, and able to work efficiently in a laboratory environment as well as an office setting. He/she will manage daily lab operations and work closely with Dragonfly Scientists and Research Associates to ensure an efficient and fully-functioning laboratory. We are searching for enthusiastic and innovative individuals with a scientific background in natural sciences, who thrive in a fast-paced, entrepreneurial environment.

As a key member of the R&D Team at Dragonfly Therapeutics, you will:

- Monitor day to day lab operations, maintain inventory stock levels of routine consumables, critical reagents and supplies, essential to the operation of the laboratory
- Assist in the maintenance and repair of laboratory equipment. This includes scheduling preventative maintenance, calibration and working with technology support from various vendors to troubleshoot routine equipment issues, including managing asset documentation and databases
- Prepare solutions, reagents and media for mammalian and bacterial cell culture
- Provide office operational support to colleagues, partners, and ongoing research collaborators by helping with procurement, researching supply issues, and providing supply options
- Interface with lab personnel and EHS consultants to manage liquid and solid waste pickups and proper storage of chemical and biohazard waste, and to ensure lab safety compliance
- Maintain office and laboratory computer infrastructure and work with the IT consultants
- Create, manage, and participate in laboratory and office protocols such as safety procedures, lab emergency response, and communicating general lab rules and company policies
- Ensure the laboratory space is kept clean and well organized. Assist with sample organization and tracking in the laboratory workflow
- Interface with Building Manager and outside contractors to complete lab modifications
- Train new scientific staff in the general use and function of designated instrumentation and create and refine user protocols for general use
- Be responsible for shipping and receiving of samples or reagents to collaborators, prepare packing slips and interface with accounting to confirm ordering and receipt of lab supplies
- Be as helpful as possible in any area that requires immediate attention including on call scientific alarm response
- Work closely with the Associate Director of Laboratory Operations & IT at the U.S. Dragonfly site
- Be a role model for Dragonfly's culture and values



The successful candidate has:

- Bachelor's degree in a natural/life science or engineering related discipline with 5+ years experience
- Prior hands-on laboratory operations experience is required; Industry experience in a research laboratory setting is strongly preferred (title will be commensurate with experience)
- Strong commitment to join a Lab Ops Team with a can-do attitude, optimism, and positivity, to support a high performing, mission-driven team seeking to accelerate progress and deliver game-changing therapeutics
- Excellent organization skills, ability to multi-task with attention to detail
- Technical aptitude for working with instrumentation and equipment
- A desire to learn new things, the ability to remain flexible in a dynamic work environment and adjust priorities in a timely manner
- Ability to deliver and thrive in a timeline-driven, fast-paced, biotech environment
- Strong communication skills, including English
- Expertise with basic software: Microsoft Office Suite, Adobe Acrobat, etc
- Experience in customer support and client relations management a plus
- Experience with aseptic technique and mammalian cell culture is desirable
- Skill in desktop support with ability to identify and apply workable IT solutions is a plus, as is small equipment repair capabilities

Please apply by sending your cover letter and resumé to Opsjobs@dragonflytx.com

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